

REGULATIONS FOR VISITING RESEARCHERS

1 – Researchers of Portuguese or foreign nationality may be admitted as Visiting Researchers to work at the ICS (Institute of Social Sciences of the University of Lisbon) on a temporary basis.

2 – Visiting Researchers are recognized academic researchers who wish to conduct research as part of their research projects or which lead to obtaining a post-doctoral qualification.

4 – Admissions are to be approved by resolution of the Institute’s Management Board, based on a proposal submitted by the candidate, accompanied by a fully completed application form, the candidate’s *curriculum vitae*, the outline work plan which the candidate intends to pursue and the acceptance statement of a sponsoring ICS researcher.

5 – Proposals, which are to be submitted to the Office of the Director, must state the length of time the Visiting Researcher wishes to maintain a link with the Institute, which may be for a maximum period of one year (with a possibility of renewable for a further period of six months). To request a renewal, the Visiting Researcher must submit, together with the application, a report of activities undertaken at the ICS, the work plan for the period of renewal, and a favourable opinion from their sponsor.

6 – Preference will be given to applications which enhance the ICS’ cooperation with other academic and research institutions.

7 – Proposals must be submitted at least two months prior to the anticipated start date for the Visiting Researcher’s stay.

8 – Visiting Researchers are required to take part in research meetings arranged by the ICS, to mention the ICS in their plan of activities, and to mention their link with the ICS in published work benefitting from their stay at the institution. A copy of any publication based on work undertaken during their stay should be submitted to the ICS.

9 – At the end of their stay at the ICS, Visiting Researchers must deliver to the Director’s Office an Activity Report and an opinion from their sponsor. The issuing of a certificate of attendance is subject to delivery of these documents.

10 – If the Visiting Researcher fails to attend on the anticipated start date, without prior notice, he/she will be asked to amend their anticipated start date in writing, failing which approval for their stay may be withdrawn.