

Armen Chilingaryan

Curriculum Vitae



Professional profile

More than 27 years of service in various key governance and management positions at different state-run and non-governmental organizations from local to national and international level including:

- vast experience in disaster management, particularly, development and coordination of disaster risk reduction, preparedness and response projects, conduction of related analytical work such as vulnerability and capacity, needs assessments, monitoring / evaluation and other different profile researches, development of contingency plans and strategies/policies, provision of consultancies, design of training modules and courses, organization and facilitation of training sessions, workshops and *conferences*
- participation in search and rescue operations, PDNA assessment in Armenia, Georgia, Albania as well as organization of humanitarian aid distribution and logistics in time of disasters
- particular experience in representation and relationship building, building and promotion of national and international networks, coordination and collaboration with governmental and inter-governmental agencies, working with local and international NGOs
- competence in working in multifaceted and multicultural environment through dealing with big variety of different stakeholders, maintaining cooperation, coordination, accountability and reporting requirements
- familiarity with setup of disaster management system in the former Soviet and Eastern European countries

Personal details(data)

Full name:	Mr. Armen Chilingaryan
Nationality	Armenian
Date of birth:	17 February 1974
Marital status:	Married, has 2 sons
Citizenship:	Republic of Armenia
Permanent residence:	Republic of Armenia
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Skills & qualifications

Areas of experience	<ul style="list-style-type: none"> ▪ Disaster Management systems, policies and strategies ▪ Disaster risk reduction, preparedness / response and contingency planning ▪ Post Disaster Need Assessment, DRR System Capacity Assessment, COVID 19 Socio-Economic Impact Assessment, Local Level Risk Assessment ▪ Search and rescue operations, provision of first aid including mass casualty operations ▪ Strategic and operational planning ▪ Humanitarian aid distribution and logistics ▪ Organizational development (OD) and capacity building (CB) ▪ Legal and statutory matters ▪ Project management, coordination, monitoring and evaluation (including assessment cycle) ▪ Development of local level risk management mechanisms and introduction of participatory approach ▪ Development, organization, administrating and conducting of training courses ▪ Professional and public presentations
Computer skills	Windows XP, Microsoft Office (Word, Excel, Power Point, Outlook etc.), Internet
Languages	Mother tongue: Armenian Fluent in Russian, English
Driving license	International driving license: B/C category
Academic qualifications	<p>2022 up to now PHD Programme on Climate Change and Sustainable Development Policies, University of Social Science of Lisbon, Portugal</p> <p>2003 – 2009 Master’s degree in economy in the field of security of Vital Activity, Crises Management State Academy, Yerevan, Armenia</p> <p>1990 – 1994 Bachelor’s degree of Law, Civil and Labor Law Institute of Economy and Law, Yerevan, Armenia</p>
Publications	<ul style="list-style-type: none"> • “Guidelines on risk reduction of key natural and manmade hazards with negative impact on agriculture in the Republic of Armenia” Yerevan, Armenia 2015 • “Local Level Risk Management” guideline, Yerevan, Armenia 2013 • “Disaster Risk Reduction National Strategy implementation” guideline, Yerevan, Armenia 2012 • “Local Level Risk Management” manual, Yerevan, Armenia 2011 • “Natural and man-made disasters and rules of behavior”, Yerevan, Armenia 2001
Other courses and qualification	<p>2023, April Introduction to CLEWs, online course by Climate Compatible Growth</p> <p>2023, April Online Course on Nature Based solutions for Disaster and Climate Resilience</p>

2019, September	Greening the Blue
2019, August	Anti-fraud e-learning: Fraud and Corruption Awareness and Prevention
2019, July	BSAFE English
2018, July	Disaster Recovery Planning and Coordination, UNDP and UNOSAT, Istanbul, Turkey
2018, May	Basic Security In The Field II (BSITF II)
2018, May	Advanced Security in the Field
2018, May	Prevention of Sexual Exploitation and Abuse of the Local Population (PSEA)
2018, May	The Gender Journey: Thinking Outside the Box (Programme Staff)
2018, May	UN Human Rights Responsibilities - Mandatory Modules (All Staff)
2018, May	United Nations Course on Prevention of Harassment, Sexual Harassment and Abuse of Authority
2018, February	UNDP Legal Framework: What Every Staff Should Know (All Staff)
2018, February	Ethics and Integrity at UNDP (English)
2016, July	Innovations in Disaster Risk Reduction Course, SEU Summer University and UNDP, Budapest, Hungary
2015, October	Post Disaster Need Assessment for Resilient Recovery Regional workshop, Antalya, Turkey
2015, June	National ToT on Making Cities Resilient. My City is Getting Ready UNISDR/ONEA GETI, UNDP
2015, June	National training on Environmental Emergencies and integration of Flash Environment Assessment Toolkit, Yerevan Armenia, UNOCHA/UNEP, UNDP
2014, December	Simulation exercise on Getting Airports Ready to Disasters (GARD), Yerevan Armenia, Joint initiative of UNDP, DHL, MTAES
2014, December	National Training on Making Cities Resilient. My city is getting ready
2014, March	Collaborative Learning Initiatives for Cities, Incheon, Republic of Korea
2012, November	Leadership Development Forum (LDF 3) on Mainstreaming of Disaster Risk Reduction into Development (MADRiD), Incheon, Republic of Korea
2012, March	ECIS Climate Risk Management Training Course, Bratislava, Slovak Republic
2010, March	UNDP Enterprise Risk Management online training, Yerevan, Armenia
2010, June	UNDP Training of Trainers on Gender Mainstreaming in Disaster Risk Reduction, Yerevan Armenia

	2010, August	UNDP Knowledge Management online training, Yerevan, Armenia
	2010, October	BCPR, UNDP Training of trainers on Early Recovery, Yerevan, Armenia
	September 2009-May 2010	Training and Development LTD “I Am a Manager” training course consisting of 9 modules. Certificate Yerevan, Armenia
	2009, October	UNDP, BCPR Disaster Risk reduction overview training course, Bratislava, Slovak Republic
	2009, March	UNDP, UN OCHA, International Search and Rescue Advisory Group (INSARAG), INSARAG Africa, Europe, and Middle East Regional Earthquake Response Simulation Exercise, Yerevan, Armenia
	2009, January	UNDP Orientation to UNDP online training. Yerevan, Armenia
	2009, January	UNDP Orientation to UNDP online training, Yerevan, Armenia
	2008, November	UNDP “Security in the Field” online training, “Advanced Security in the Field” online training, “Ethics training” online training, Yerevan, Armenia
	2008, November	UNDP “Gender Journey: Thinking outside the box” online training, Prevention of Harassment, Sexual Harassment and Abuse of Authority in the workplace” online training. Yerevan, Armenia
	2002, November	Emergency Management Instructors training, Crisis Management Institute, Yerevan, Armenia
	2002, September	Mountain Rescue and Urban Rescue training organized by USA Embassy and EMA of Armenia. Certificate received Yerevan, Armenia
	2000, October	Rescue search training, National Dog Foundation California, USA
	1999, December	Partnership for Peace, II course, Wangen, Switzerland
	1998-1999	Participation in a number of trainings organized by ARCS Particularly: Psychology in Emergencies, Vulnerability and Capacity Assessment, Relief Logistics. Yerevan, Armenia
Awards	2013, August	Medal “Cooperation to save lives” awarded by the decision of the Minister of Emergency Situation of Armenia

International experience

Participation in conferences, meetings and events	2019, May	Global Platform on DRR, Geneva, Switzerland
	2018, November	European Forum on DRR, Rome, Italy
	2018, June	Central Asia and South Caucasus Sub-regional DRR platform, Yerevan, Armenia
	2017, May	Global Platform for DRR, Cancun, Mexico
	2015, March	World Conference on DRR, Sendai, Japan
	2015, February	World Humanitarian Summit “Europe & Others” Budapest
	2014, July	Developing Capacities on DRR and CCA in CASC, Almaty
	2014, March	Post HFA regional Consultation, Almaty, Kazakhstan
	2013, May	4th Session of DRR Global Platform, Geneva, Switzerland
	2012, February	HFA coordination regional meeting, Tbilisi, Georgia
	2012, June	Third ECIS Disaster Risk Reduction Community of Practice Workshop held in Budva, Montenegro,
	2011, May	3 rd Session of DRR Global Platform, Geneva, Switzerland
	2011, June	First Steering Committee meeting of PPRD East Program, Brussels, Belgium
	2011, October	Second ECIS Disaster Risk Reduction Community of Practice Workshop, Antalya, Turkey
	2011, November	Interagency Contingency Planning, UNDP, UNOCHA workshop, Yerevan, Armenia
	2011, November	DIPECHO Central Asia and Caucasus 2012-2013 Program information meeting, Tbilisi, Georgia
	2011, November	Conference on DRR National Strategy final discussion, Yerevan, Armenia
	2011, December	Regional Conference on Seismic Risk Reduction, Bishkek, Kirgiz Republic
	2010, May	Global Risk Identification Program National Risk Assessment workshop, Yerevan, Armenia
	2010, June	Consultation meeting on the development of DRR National Platform, Yerevan, Armenia
	2010, June	Consultation meeting on the development of DRR National Strategy, Yerevan, Armenia
	2010, October	First ECIS Disaster Risk Reduction Community of Practice Workshop, Antalya, Turkey

Professional experience

January 2019 to
present

Disaster Risk Reduction Programme Manager

UNDP, Armenia

1. Programme Management and implementation in accordance with UNDP rules and regulations
2. Support to programme operations (finance, asset management, administration, HR) in line with UNDP corporate rules, regulations and policies
3. Facilitates resource mobilization / cost-sharing from the government, donors and other partners to leverage UNDP resources for disaster reduction. Negotiates, designs and formulates programme and project documents in the thematic area in accordance with the CPD/CPAP focus areas.
4. Support partnership activities such as PDNA Assessment in Albania, organization of PDNA trainings in Kyrgyzstan, Moldova, Turkmenistan etc.
5. Support the Government in modernization and enhancement of Hydrometeorological System in Armenia.
6. Support the Government in modernization and enhancement of Early Warning System at National and Local levels.
7. Support the Government in updating the Disaster Risk Management and Population protection legislation.
8. Support the Government in localization of international best practices such as Post Disaster Recovery, PDNA, FEAT, MCR, etc.
9. Manage/support implementation of COVID 19 Socio Economic Impact Assessment in Armenia
10. Facilitation of knowledge building and knowledge sharing, guidance to all stakeholders on programme management and operational matters

April 2013-2019

Disaster Risk Reduction Programme Coordinator

UNDP, Armenia

1. Provides development advisory services in the field of disaster reduction, identifying catalytic areas where disaster risk reduction and preparedness can be integrated and add value to other, ongoing or planned UNDP support interventions
2. Facilitates resource mobilization / cost-sharing from the government, donors and other partners to leverage UNDP resources for disaster reduction. Negotiates, designs and formulates programme and project documents in the thematic area in accordance with the CPD/CPAP focus areas and provides advice on capacity-building of national counterparts
3. Ensures efficient implementation and development of activities within the scope of Disaster Risk Reduction and Climate Risk Management Projects.
4. Leads, supervises, and monitors DRR project implementation process.
5. Ensures the efficient operation of the Project Implementation Unit, including selection and supervision of the staff and national consultants. Contributes to learning and human resource development in the field of disaster reduction.
6. Manages financial input delivery and ensures planned outputs as per Project annual work plan document.
7. Prepares and submits reports to the implementing and responsible partners, UNDP, and funding organizations on the financial and operational status of the Project.

8. Liaises with the Government, regional and local authorities, civil society organizations, international partners to ensure information exchange and coordination in the area of disaster risk reduction.
9. Supports the UNDP Country Office in providing technical inputs and advice on the formulation / revision of the Programme strategies and proposals in the related field.
10. Contributes to the work of the UNDMT in regard to DRR issues.
11. Represents UNDP, as required, in the various meetings, conferences on the relevant subject.

Main Achievements

- Strengthening of Human Security approach in consolidated communities of Armenia was developed and financed by Human Security Trust Fund with 2,000,000 USD total budgets. This was the only UNHSTF funded project in RBEC in 2018, with unique partnership of several UN agencies (UNDP, UNICEF, UNIDO, WFP, IOM, FAO) with synergies and its catalytic nature clearly spelled out.
- 2 projects on strengthening of community resilience capacities at local level and for Disaster Risk reduction national platform was developed and financed by DG ECHO with total 400,000 USD total budget.
- Crisis Management Center and 911 Emergency call service was established at National Level and in 10 Regions of Armenia
- Cooperation in DRM field established between the DRR National platform, Ministries of Emergency Situations of Armenia and Montenegro, Iran, Kirgizia and the Republic of Korea, as well as with the UNISDR, UNESCAP and German Red Cross.
- 1,200,000 million USD were received from BCPR (1.000.000USD) and the Government of Armenia (200.000 USD) for the implementation of DRR and CRM projects.
- UNISDR educational modules on Mainstreaming Adaptation and Disaster Reduction into Development (MADRiD) and Collaborative learning initiatives for cities (CLIC) translated, adapted and mainstreamed into curriculum of Crisis Management State Academy. Cooperation in this field established between the DRR NP, UNISDR/GETI, Crisis Management State Academy of Armenia and Civil Protection Academy of Russia.
- 25 cities joined the “Making cities resilient. My city is getting ready” global UNIDR campaign.
- In cooperation with UNDP/BCPR and UNISDR support piloting of DRR indicators in Armenia to be mainstreamed in Post 2015 Framework and Strategic Development Goals.
- The experience of Armenia in the field of DRM and the achievements presented during the international conferences, forums and workshops.

Project Coordinator

UNDP “Strengthening of National Disaster Preparedness and Risk Reduction Capacities in Armenia” Project

Ensure efficient implementation and development of activities within the scope of the Project. Lead, supervise, monitor and evaluate the Project implementation process. Ensure the efficient operation of the Project Implementation Unit, including selection and supervision of the staff, national and international experts. Manage financial input delivery and ensure planned outputs as per Project annual work plan document. Prepare and submit reports to the implementing and responsible partners, UNDP, and funding organizations on the financial and operational status of the Project. Liaise with the Government, regional and local

April 2008-
August 2013

authorities, civil society organizations, international partners to ensure information exchange and coordination in the area of disaster risk reduction.

Project outputs:

- Legal and Institutional Framework assessment in the field of DRR in Armenia
- Support the Ministry of Emergency Situations of Armenia in the establishment of DRR National Platform.
- Support the Ministry of Emergency Situations of Armenia in development of DRR strategy.
- Support the Ministry of Emergency Situations of Armenia in the development of on Hyogo Framework for Action (HFA) country report.
- Assist in Capacity Assessment process in the context of disaster risk reduction in Armenia.
- “Local Level Risk Management” module developed as a community vulnerability, hazard and capacity diagnostic toolkit, piloted, adopted by the Ministry of Emergency Situations and utilized in 200 communities.
- Community Risk Certificate for community level developed and circulated among DRR main partners.
- Initiate and lead the establishment and capacity development process of DRR Regional Teams
- Mainstreaming DRR into community development plans.
- Support Disaster Management Country Team in development of Inter-Agency Development Plans
 - ✓ Conducting of risk and hazard assessment,
 - ✓ Conducting of vulnerability and capacity assessment,
 - ✓ Development of training manual for schools,
 - ✓ Development and publication of educational materials: books, posters, booklets etc.,
 - ✓ Organization of painting exhibition “Disaster’s trough children’s eyes” in the schools,
 - ✓ Organization and provision of TOT for the local authorities, teachers, media workers in community level,
 - ✓ Conducting of small mitigation projects in community level.
- Support in organization of the INSARAG regional simulation exercise.
- Overall management of the piloted “Earthquake Scenario for the City of Gyumri” Seismic Risk Assessment project.
- Study and analyze the available data and local situation on DRR issues in Armenia in particular:
 - ✓ Conducting country situation review in the context of National Disaster Risk Assessment and management in Armenia,
 - ✓ Conducting assessment of legal and institutional framework for disaster management and disaster risk information System in Armenia.
- Development of the country disaster profile; risk and hazard assessment.
- Needs assessment at community, sub-regional, national and regional levels.
- Analyses of prior and on-going assistance in the area of natural disaster risk reduction.
- Establishment of working relations with national and int’l counterparts and country and regional levels.
- Identification of training needs and development of training strategy.

- Identification and implementation of pilot projects in most disaster prone and vulnerable communities.
- Organization of workshops and trainings such as:
 - ✓ National Training on Establishing National Disaster Observatory,
 - ✓ National Workshop on Implementing National Risk Assessment in Armenia,
 - ✓ National Workshop on Establishment of DRR National Platform in Armenia,
 - ✓ Training of Trainers “Gender Mainstreaming into DRR”.
- Provide reporting to the Project Board on the activities planned in scope of the work plan.
- Coordinate all financial activities of the project,
- Conduct staff recruitment and sign the labor agreements with the staff members and experts of the project,
- Supervise and control activities relevant to procurement of the office equipment and all necessary materials,
- Coordinate periodic site visits to the regions to monitor and evaluate the progress of DRR activities,
- Execute other tasks requested by Executive Board.

Main Achievements

- Capacity assessment for Disaster Risk Management system conducted to serve as a roadmap for DRR capacity building.
- Disaster Risk Reduction National Platform Established and functioning.
- Disaster Risk Reduction National Strategy developed and approved by the Government of Armenia.
- Disaster Risk Reduction Regional Teams established as a common mechanism (in 10 regions of Armenia) to support DRR Strategy and HFA implementation at regional and local level
- In cooperation with Crisis Management State Academy (CMSA) DRM training common materials developed, published and distributed to all communities of Armenia.
- DRM training common module developed and tested for further replication among DRR main players.
- Local level risk management methodology was developed, tested and implemented in 40 communities as a common tool for mainstreaming DRR and CRM into community development plans.
- MISIP training module was mainstreamed into common DRM training package (in cooperation with UNFPA, OXFAM and CMSA) and training organized for DRR regional Team representatives.
- Crisis Management Center was established and functioning within the Ministry of Emergency Situations.
- Seismic risk assessment “City Scenario” methodology tested in 2 cities and accepted by the Seismic Service of MoES as a common methodology.
- Several Disaster Risk Management public awareness campaigns conducted at national, regional and local levels.
- The experience of Armenia in the field of DRM and the achievements presented during the international conferences, forums and workshops.

September 2011 -up
to now

Senior Lecturer

Crisis Management State Academy of the Ministry of Emergency Situations of the Republic of Armenia

- Development of educational programs and provision of education for Master's and Bachelor's in the subject of Crisis Management.
- Development of re-training educational programs and provision of re-trainings for the senior management representatives of ministries, municipalities, schools, regional and local administration on the subjects “Mainstreaming DRR Into development”, “SFA and DRR Strategy Implementation” and “Local Level Risk Management”.

September 2005 –
June 2008

Driver Clerk

UNICEF, Armenia

- Meet official personnel at the airport and facilitate immigration and customs processes as required.
- Transporting UNICEF staff members, consultants and visitors to and from office, airport and official meeting safely and on time.
- Complete Daily Driver’s Log for submission to Supervisor on a monthly basis.
- Personally, responsible for proper recording of the use of office car for staff members’ personal use after the AOO’s authorization.
- Maintain requirements and frequent individual inspection of vehicle in order to ensure that it is in good working order at all times: petrol, oil, water, engine exhaust, etc.
- Immediate reporting of any vehicle maintenance and/or repair requirements to Supervisor.
- Assist the immediate supervisor in preparing a worksheet on the estimation of the time when different parts of the car have to be changed or regular maintenance is needed.
- Provide any necessary support to AOO for clarifying of exact specifications and procurement of spare parts for office vehicles. Assist in matters connected with vehicles maintenance and customs clearance.
- Deliver and pick-up official UNICEF mail on a daily basis.

April 2003 –
September 2005

Security Guard

UNDP, Armenia

- Patrol the UNDP premises to prevent and detect signs of intrusion and ensure security of doors, windows and gates.
- Answer alarms and investigate disturbances
- Monitor and authorize entrance and departure of employees, visitors, and other persons to UN building and maintain security of premises.
- Write reports of daily activities and irregularities, such as equipment or property damage, theft, presence of unauthorized persons, or unusual occurrences.
- Call police or fire departments in case of emergency.
- Answer telephone calls to take messages, answer questions, and provide information during non-business hours or when switchboard is closed.

- Operate detecting devices to screen individuals and prevent passage of prohibited articles into restricted areas.
- Inspect and adjust security systems, equipment, and machinery to ensure operational use and to detect evidence of tampering.
- Monitor and adjust controls that regulate building systems, such as air conditioning, furnace, or boiler. Security Guard

August 2002 –
April 2003

Central Region Coordinator

Armenian Red Cross Society (ARCS)

Emergency Management Department (EMD),

- Provision of Natural risk and hazard assessment; needs assessment at community level in central and southern part of Armenia.
- Overall supervision of the activities conducted by Disaster Preparedness and Response program coordinators in 6 regions.
- Establishment of working relations with national and international counterparts at national and regional levels, identification of training needs and development of training strategy, identification and implementation of pilot projects targeting most vulnerable communities, development of resource mobilization strategy, identification of donors and implementation of resource mobilization activities for the Central and Southern branches of ARCS.
- Development of “Disaster preparedness and response” project proposals.

December 2001-
April 2003

Rescue Team Lore

Armenian Red Cross Society (ARCS)

Development of new partnerships with national and international players in the field of Crisis Management in Armenia. Negotiations with main stakeholders in the field on possible joint efforts in the field of Disaster Preparedness. Development of new proposals and cost-sharing agreements with potential partners/donors. Organization of simulation exercises and competitions for the volunteers and rescuers. Investigation of the possibilities for the implementation of other projects in the field of DM with all interested stakeholders and potential donors for further resource mobilization. Organisation and provision of urban rescue, first aid and mountain rescue etc. trainings for the rescuers. Organisation and participation in search and rescue operations both in the territory of Armenia and abroad as well as organisation of humanitarian aid distribution and logistics in time of disasters.

- Study international best practice of Search and Rescue and provide recommendations on possible adaptation in Armenia.
- Provides expert evaluation and consultations to the Head of Lore Rescue Team in the field of Disaster Preparedness and Response as well as in the field of Search and Rescue.
- Overall management of the hazard assessment, needs assessment, vulnerability and capacity assessment in Lori region.
- Overall management of the construction of Training Rescue Center in Stepanavan.
- Study and analyze the available data and local situation on DRP issues in Lori, Shirak and Tavush regions.
- Analyses of prior and on-going assistance in the area of natural disaster preparedness and response.
- Establishment of working relations with national and int’l counterparts and country and regional levels.

- Identification of training needs and development of training modules.
- Identification and implementation of pilot projects in most disaster prone and vulnerable communities of Lori region.
- Design and implementation of first aid, urban rescue and logistic trainings for the representatives of schools, communities, fire stations, ambulance, local governance, media etc.
- Provide reporting to the donors on the activities planned in scope of the work plan.
- Supervise all financial activities,
- Supervise and control activities relevant to procurement of the rescue equipment and all necessary materials,
- Provide assistance in periodic site visits to the regions to monitor and evaluate the progress of DRP activities,
- Assist in necessary logistical arrangements.

Head of Rescue Brigade

July 1997 –
December 2001

National Survey for Seismic Protection (NSSP)
Special Rescue Brigade,

- Overall supervision of Rescue Brigade activities including emergency preparedness, response and recovery processes.
- Provision of expertise and advisory to the NSSP in the field of Crises management.
- Provision overall supervision of the activities of Northern, Southern and Central Rescue Branches of NSSP.
- Establishment of working relations with national and international counterparts.
- Identification of training needs and development of training strategy.
- Organization and participation in search and rescue operations both in the country and abroad, including organization of humanitarian aid distribution and logistics.

Rescuer

January 1991 –
July 1997

Rescue team “Lore”

- Participation in search and rescue operations both in the country and abroad, including organization of humanitarian aid distribution and logistics.

References

Armen Grigoryan

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